

## September 2016 MSG Agenda

### Welcome & Introductions (5 min)

- I. VCU Assistant Dean of Students, Ms. Kendall Plageman
- II. Student introductions

### Class Updates (2 min per class)

#### a) Class of 2017

- ERAS opened last week, some M4s are already getting interviews!
- Step 2 CK scores have been great!
- Many M4s are still on aways and all over the place!

#### b) Class of 2018

- Planning to have a step 2 CS session at the end of clerkships to help prepare us for CS

#### c) Class of 2019

- We are signing up for boards and scheduling board counseling sessions.

#### d) Class of 2020

- No updates.

### New business (5-8 min per group)

Have something that you want to discuss at a MSG meeting? Contact MSG and ask to be added to the 'new business' section

#### a) Inter Health Professionals Alliance (IHPA)

- i. Provides health education and public outreach projects in underserved Richmond communities through a collaborative effort with professional students from VCU, [IHPA.VCU@gmail.com](mailto:IHPA.VCU@gmail.com)
- ii. There is a trip to Minnesota where told a health issue to then work on as a team. If you are interested in going, the school pays for it! Stay tuned and we will announce when.

#### b) EVMS Partnership Opportunity

- i. LGBT President at EVMS has reached out to us about an opportunity to collaborate: 2016 Academic Medicine Regional Conference Registration, <http://bngap.org/academic-medicine-regional-conferences/regconfregistration-information/>.
- ii. The information has been forwarded to Med with Pride.

### MSG Updates (5 min per officer)

#### a) Treasurer - Suraj

##### i. Finance Meeting

- a. MSG may no longer fund lunch lectures. If you need money for a lunch lecture you should ask for money from the Dean's Fund.
- b. The Dean's Fund Chairs will re-allocate money from non-active to active groups in December. This is to ensure money is used wisely!

- c. Responsibility guidebook: no Student Org will be funded within 30 days of creation. This is to avoid fourth year students from trying to create groups just for the sake of ERAS.
- d. MSG will have access to the amount of 'roll-over' funds.
- e. Students will have 30 days to turn in forms for reimbursement. This is a hard fast rule.
- f. The website is being redone to ensure that everything is very clear, to avoid questions.
- g. Students can ask for money from MCV SGA.
- h. Question: What can groups ask MSG for money?
  - a. Anything open to the whole student body, other than lunch lectures!
  - b. If a group wants to do a big event that is at a time so that all grades can attend then MSG can sponsor.
- i. Keep asking for money from the Dean's Fund if you run out!

**b) VP of Social - Omar**

- i. **After DOCS Social Event – September 24<sup>th</sup> at Legends. – Success!**
- ii. **Medicine Networking Event – October 14<sup>th</sup>**
  - a. Will be a "speed dating"-like doctor networking event.
  - b. Location: MMEC lobby (needs to be confirmed)
  - c. Dress code: Business casual
  - d. Catering: Likely Aramark
  - e. Tables/seating: Provided by Aramark
  - f. Advertising: MMEC monitors and MSG Scoop
- iii. **Medicine Ball – December 2<sup>nd</sup>**
  - a. Menu has been finalized.
  - b. Photo-booth booked!
  - c. Party favor ideas: wine glasses vs bottle openers vs koozies vs. other
  - d. DD bus: will drop people off at a location afterwards, suggestions?
    - a. Not sure if this will have any legal problems. Will look into it.
  - e. NOVA med ball bus?
    - a. INOVA says this is not needed.

**c) VP of Community Service - Amanda**

- i. **Day of Community Service (DOCS) – September 24<sup>th</sup> – Success!**
  - a. Site locations have been sent out, check your email!
  - b. Projects: Buddy ball, kidney screening, garden & yard maintenance at a church and Salvation Army.

**d) VP of Societies – Kathryn**

- i. Society leader applications have opened and are now closed.
  - a. There will be 2-4 per society.
  - b. Excited to meet the new societies leaders and see what they do.
- ii. 63 people signed up for plaque and a few have bought back in!
- iii. Tuesday, September 27<sup>th</sup> 12:15-1pm is the society meeting if anyone wants to attend!

- iv. Strauss Cup: date has not been set yet.
- v. Society Leaders: Originally were going to contribute to the Dean's Letter. Supposed to meet with M2s about their CVs. They want students to reach out to them!

**e) VP of Student Life - Tim**

**i. RamsConnect & New requirements**

- a. The MSG has been asked to create a suggestions for requirements for graduate program student organizations for the Student Leadership and Involvement Center.
  - Working on figuring out how to revamp the new SGA requirements so that medical students can still be active. If you would like to be part of this discussion, contact Tim Wills.
  - Will be sending a survey out to group leaders to get items to discuss when we meet with the leaders of SGA.
  - They have been very open about discussing with us and are willing to come back and talk to MSG. They are open so it is a conversation worth being involved in!
- b. We will follow-up with the Center and have invited a representative to speak at a MSG meeting in the future

**f) VP of Publications - Rajbir**

- i. MSG website: <http://www.vcumsg.org/>
  - a. Updating everything, please check it out! If you have any recommendations or questions feel free to email Rajbir.
- ii. Student Organizations
  - a. Email Rajbir if you want to update your info.
- iii. We will be having our first tech meeting with the new M1 tech reps in a couple weeks. If you have any tech concerns please contact your tech rep so that it is discussed at the meeting. As always, if you ever have any questions about tech, contact your tech reps!

**g) VP of Curriculum - Jill**

- i. Congrats to the newly elected curriculum representatives of the class of 2020: Cherry Abdou, Alina Naqvi, Anatevka Ribeiro, and Komal Safdar!
- ii. All available CR's to meet at 5 pm on 9/22 to set some guidelines for effective communication between faculty and classmates. This will follow a mandatory meeting that Drs. DiGiovanni and Chelmow have organized.
  - a. At the meeting we will go over how to bring up concerns.

**h) Secretary - Perrin**

- i. **Next Dean's Luncheon: October 27<sup>th</sup>**
- ii. **Next MSG Meeting: October 12<sup>th</sup>, MMEC 3-101 at 6:30 PM**
- iii. **Fall Meeting Dates: September 19<sup>th</sup>, October 12<sup>th</sup>, November 9<sup>th</sup>, November 30<sup>th</sup>**
- iv. **VCU Branding Updates**
  - a. **Website:** <https://www.identity.vcu.edu/>

- b. VCU branding policies have recently changed. The licensing team is open to conversation and trying to work with us, however the new rules are very rigid with little room for creativity due to mistreatment of the brand in the past.
- c. Representatives from licensing are trying to come to MSG to speak to us. Trying to open conversation and make the process more clear.
- d. Will be updating the MSG website to make it more clear how the process works.
- e. More details to come, but, briefly:
  - i. Student groups will be divided into “sponsored” and “registered”.
    - 1. “Sponsored” groups can use the official VCU brandmark while “registered” groups can only say “group name’ at VCU”.
    - 2. These guidelines should be out soon.
  - ii. Where can I find the brand standards guide?
    - 1. <https://www.identity.vcu.edu/identity/index.html>
  - iii. Can I use MCV or Medical College of Virginia?
    - 1. No ☹️ MCV is a retired logo and can not be used.
  - iv. Which logo & when?
    - 1. Anything clinical: VCU Health
    - 2. Everything else, including research: VCU
    - 3. *VCU School of Medicine falls under the VCU logo.*
  - v. If you want to purchase apparel with your design:
    - 1. Use an approved vendor (found on the VCU brand website)
    - 2. Send them your design.
    - 3. They will ask VCU if it is approved or not.
    - 4. If it is approved you are good to go!
  - vi. If you want to know if your design would be approved:
    - 1. Email your design to Christy Rabil ([crabil@vcu.edu](mailto:crabil@vcu.edu)). She is the marketing, trademarks & licensing manger.
  - vii. What is likely to be approved?
    - 1. General rule of thumb: if the VCU name is used it must be represented with the official brandmark. Students can create whatever design they like as long as the student organization’s name is use & no VCU brandmark elements are used.
  - viii. Where can I find “official brandmarks”?
    - 1. On the brand standards website: <https://www.identity.vcu.edu/downloads/index.html>
  - ix. These rules are still be worked out and can be confusing, so if you have any questions you can email me (Perrin, [downingpa@vcu.edu](mailto:downingpa@vcu.edu)) and I will try to answer your questions since I have met with the marketing and license team or refer to their website: <https://www.identity.vcu.edu/overview/index.html>

i) **MSG rep to SGA - Yousef**

- i. **SGA Funding**
    - a. Pediatric Interest Group - \$1,000 for Pediatric Conference
    - b. Medical Student Athletic Club - \$650 for Flag-football game
    - c. Neurosurgery Interest Group - \$3,000 for HealthHacks
  - ii. Working with the SGA reps to better delegate the JSGC meetings, Will send out an email with an updated schedule soon.
  - iii. **Ram Away**
    - a. The university will give you a ride to the airport around the holidays.
    - b. Need to sign up months in advance.
    - c. We will send out more information on how to sign up.
- j) **President - Katie**
- i. **Richmond Academy of Medicine (RAM) – September 12th**
    - a. 1000s of doctor network based out of Richmond.
    - b. Want to partner with the MSG to network/mentor via social and community service events. They are excited to get connected!
    - c. Provide ‘scholarships’ for medical students to attend RAM events and conferences.
  - ii. **Student Interest Group Award**
    - a. Best Overall Group of the Year and Best ‘Revamped’ Group of the Year
      - I. Best Overall – Groups will self-nominate; will provide a list of lunch lectures, workshops, events hosted for spring and fall; voted on by M1/M2 classes
      - II. Best ‘Revamped’ – Groups will self-nominate; will provide a list of changes and updates to their organization; voted on by M1/M2 classes
    - b. Will be added to responsibility of VP of Publications.
    - c. Approved at September Dean’s Luncheon.
    - d. Goal is to have award given at student honors day.
  - iii. **LCME Follow-up Independent Survey**
    - a. Questionnaire will parallel the graduation survey
    - b. M1/M2 section will focus on the number of days each week students are free from required afternoon material
    - c. M3/M4 section will focus on mistreatment and clerkship experience
    - d. Completed analysis in 6-8 weeks
    - e. Incentives?
      - a. Graduation money for each class per # that fill it out
      - b. ABP, Starbucks and/or chipotle gift cards
      - c. Winning class gets something of their choice
      - d. Open to suggestions!
    - f. **Please spread word about the survey!!!**