**Dean’s Luncheon | Thursday March 24th, 2016**

**Dean’s Updates**

Dr. DiGiovanni (Interim Senior Associate Dean for Medical Education and Student Affairs

* Big news is the “wonderful match that we had”
* Received the first batch of step 1 scores yesterday, everyone passed and scores are looking good so far.

Dr. Woleben (Associate Dean of Student Affairs)

* 97% match prior to SOAP and only 2 left unmatched after SOAP (93.8% is the national average prior to soap). The graduating class is doing an amazing job.
* Wrote a section for the student handbook, because there has been some confusion about promotions. Left the policy on promotion the same, but created a separate section looking at the process on how notes are turned in and how they are part of a record, but are not released to residencies. The only time a note could effect you would be if you have more than one note on professionalism at which time a promotions committee would meet and discus what happens.
* Have been referring to the old honor code, will be updating.
* Will be sending emails to M3s and M4s for nominations for the Humanism award so start thinking about your colleagues and faculty members that you think would be deserving. Will also be sending an email about an award for residents and interns. Think about residents you’ve worked with and be sure to submit.
* Have been given a $2000 award to create our own society. M3 class (class of 2017) will be the first class that will be able to be on apart of this society and graduate with it. The society will be akin to AOA, but for humanistic traits. The first year, Dr. Woleban will organize the selection process, but then the first recipients will help forge how it will work. Faculty who have won the TOW humanism award will be in charge after Dr. Woleben gets it started.
* Working with CV reviews, has not been able to get to all of them yet. There will be a new process for the M1s and M2s. They will meet with their society leaders more so they may create a relationship and society leaders will be able to get through them better.

Admissions Office Representative

* Thanks to those who came out for Ms. Mack’s Retirement party, especially those who made remarks on her behalf.
* New tour guides have been selected to continue the tradition.
* Appreciate all those who hosted interviewees especially those who hosted during the snowstorm and had interviewees who had to stay longer.
* 9,500 applicants this year with 972 interviews
* Moving from current 1:1 interview style to the multiple mini interviews which will better help getting information on how applicants react to situations. Current M3s have received their nominations. Will continue to recruit faculty to help on that process.

Pemra Cetin (Assistant Dean for Student Affairs)

* Getting ready for 16-17 and closing of 15-16
* Reminder email was sent that confused some students. If you need additional loans for the current year apply by April 8th at the latest.
* April 15 at the latest for 16-17 loans.
* Many m4s have visited her office and thought it was helpful to do exit counseling. She is available until the fourth years are no longer here so make an appointment. She will also be at INOVA for exit counseling.
* She held a seminar for M4s. Attendance was low, but it was recorded and will be sent out to the class.
* Preparing cost for attendance for next year, 2016-2017

Lelia Brinegar (Assistant Dean for Curriculum)

* May 6th is honors day. The whole student body is welcome to come.
* Students will be notified if receiving an award within the next week
* Class of 2019 has been sent their start date. Dec 9th is correct for the end of the semester.
* Hiring new staff. New ambulatory clerkship coordination and a new longitudinal coordinator working across the 4th year. Both are starting next week, please stop by and say hi if you’re around!
* Big focus is M3 and M4 scheduling. Working as quickly as we can to update the catalog. Everything is done manually, someone has to sit and type everything in, which is a slow and laborious process, but wont have to look to multiple sources.

Dr. Ryan (Assistant Dean for Clinical Medical Education)

* Working on M4 capstone, M3 orientation, and M4 AIs.
* Capstone: the schedule is completely done. Was hoping to post it to ecurriculum, but learned that it is not possible. Will probably have to by email, but open to suggestions on how to distribute materials.
* Reminder: Capstone is mandatory. It’s a hard line that has to be drawn in the sand. Attendance will be taken, sorry to do it, but people will take advantage. Will hold diploma if don’t attend.
* Next week will send a survey asking what of these things you need to complete. Couldn’t have sent this sooner, because needed to know where you matched. If your program offers it then do it there, it’s a good way to get to know your intern class. Can’t offer everything, which is why there is a survey.
* Had to build the whole M4 scheduling from scratch. Tomorrow all the AI stuff will go into ecurriculum and next week the lottery will open up and 1-2 weeks after that will be able to finalize
* 50% done with M3 orientation. Will have some simulation, as well as cerner. Trying to have more hands on stuff to get students ready for the wards

**Student Updates**

Class of 2019

* Finished marrow and movement. Successful for a lot of the class. In GI. Hoping to finish up anatomy soon. Just a little bit tired.

Class of 2018

* About 3/4s have taken step 1. About ¼ have already been on vacation and are back. It’s great to be done.
* Working on preparing for M3 year. Have already contacted Uworld about a discount. Will contact Dr. D if they refuse again to go through the class president and will only go through the university.
* Received their M3 schedules and super excited about it.

Class of 2017

* Scheduling ward and critical care AIs and many are working on applying for aways.

Class of 2016

* Match day was awesome. A lot of smiling faces!
* May 11th take offs.
* Main street station for graduation party.

American Medical Student Association (AMSA)

* Recent event collaborated with I2CRP
* Healing Words with the authors of Writing Our Way Out: Memoirs from Jail last night (3/23) went well and was very powerful.
* Looking to do a series in April on poverty in the community and how it impacts health.
* Excited for the convention in DC March 31st – April 1st

**Concerns**:

* It can take a long time to get a dean in place. Search committee hasn’t been formed yet, but there will be a committee that will go out to search for applicants. There will then be interviews. There will be students on the search committee especially with the final group of candidates, though maybe not the ones before that. After a dean has been selected, negotiations will take place and after negotiations it will probably be another couple months before the dean moves to Richmond.
* Dr. D will stay as the interim Senior Associate Dean for Medical Education and Student Affairs until a new dean is in place at which time they’ll do a search for her interim position. Therefore it will probably be a couple years before there is another person to fill the position. No one would take the position knowing that the dean is going to change and sometimes deans bring their own people, so it doesn’t make sense to start the search at this time. She is comfortable as an interim and the office works well together. Dr. Biskobing has stepped up and they have kept things rolling pretty well. Let them know if you have any concerns.
* It does not make sense for the deans to have to email MSG with any emails they want to send out. They will start sending a single weekly email, for example one from student affairs and one from financial aid, to help cut down on the amount of emails.

Class of 2016 Concerns:

* None submitted.

Class of 2017 Concerns:

1. **Parking:** There are monthly and weekly parking passes. If you go and say you’re a fourth year student you should be able to get them. Haven’t had any problems with this in the past.
2. **No Dean at Match day**: Dean's do not usually go to Match day, because there is a national meeting for all deans that always takes place the same day. It is likely made this way to allow students to ‘let their hair lose’ at match.
3. **Scheduling M4 year (addressed by Dr. Ryan and Dr. Woleben):**

* Regarding too early, I agree, but it needs to be done in order to help make the M4 schedule. It was done about the same time last year. Students were also about 2/3s of the way done third year when they were asked for an advisor. It is not an ideal time, but if we wait till the end of clerkships it would be too late. This year was the first year students were allowed to have more than one advisor. Have tried to be as flexible as we could be.
* Concerns A & B are the opposite. There is a spectrum of opinions. Some students are flip flopping while others are 100% determined on a specialty. This spectrum makes it impossible, there has to be a middle ground.
* The process for determining AIs is taking an enormous amount of time. Spent 7 hours on match day doing it. The old process was not fair. It allowed students to land with multiple critical care AIs and others to have none and then a scramble. This is why it was decided to do it all manually, which isn’t easy. In doing it we learned of issues that have slowed the process and then students changing their minds have further complicated it. There is no right way to do it, but trying to do it as fair as possible. Realize people will continue to change their preferences as aways trickle in. Will probably stream line to a degree next year, but think this is the best way.
* There is no reason you have to have your AI in the first block. MSP does not go out until October 1st. So if you want a letter or something, it doesn’t really need be ready till October 1st. Anytime before October 1st is fine and things will get there in time before anyone looks at your application. Thinking it has to be early is putting undue pressure on your self and the system.

Class of 2018 Concerns

* Finishing Crunch Month and enjoying vacation.

Class of 2019 (addressed by Dr. D)

1. **Exam schedule:** Exams are scheduled based on when course material is done. At one point we had Friday exams without a study day, which students complained about. We wont be able to get proctors for a Saturday exam. Those who complain about 8am-5pm, it used to be that class was 9am-5pm everyday. When we can we try to give you a Friday exam, but it’s up to the schedule.
2. **Exam switching policy**: Let’s explain why there is a policy to begin with. We have to go in and schedule every student individually so that your exam shows up at the right time. So when there is a switch we have to do it manually for both students. We either have no switches or we have the policy that we have because of the time it takes to do the switch.
3. **Afternoon Classes:** All of these classes are required by the LCME. There was some over lap and when overlap is discovered it is eliminated. Any over lap not discovered we will change for the next year. When there is overlap we will try to eliminate it, but all these classes are required by LCME. These aren’t things we put in just for unnecessary drain on you. IPE content is new and they’re developing as they go along. They could’ve worked better with us since we know what is taught in PPS and we could’ve coordinated better to try and do something different during those classes or have sessions eliminated. There is not much we can do when it is the first time a class is taught.

* Trying to get you your IPE grades. They’re in black board, which we didn’t know would be the case. They will eventually get in to ecurriculm, but working on the coordination of it. Your grades will get in there, cant say tomorrow, but they will get in there.

**Any other questions or concerns?**

* Since the town hall have seen more class of 2018 in the curriculum office.
* Have put on the schedule a Q&A session at lunch for April and May.
* Will have ‘Dishing with the Deans’ session with Dr. D and Dr. Woleben where anyone can come that has questions.
* Encourage M4s to do the M4 questionnaire when they receive it. The more feedback we receive, the better we can justify changes to the curriculum. Working on getting awesome incentives to encourage people to do the questionnaire.
* Strauss cup is Sunday May 1st from 2-4pm